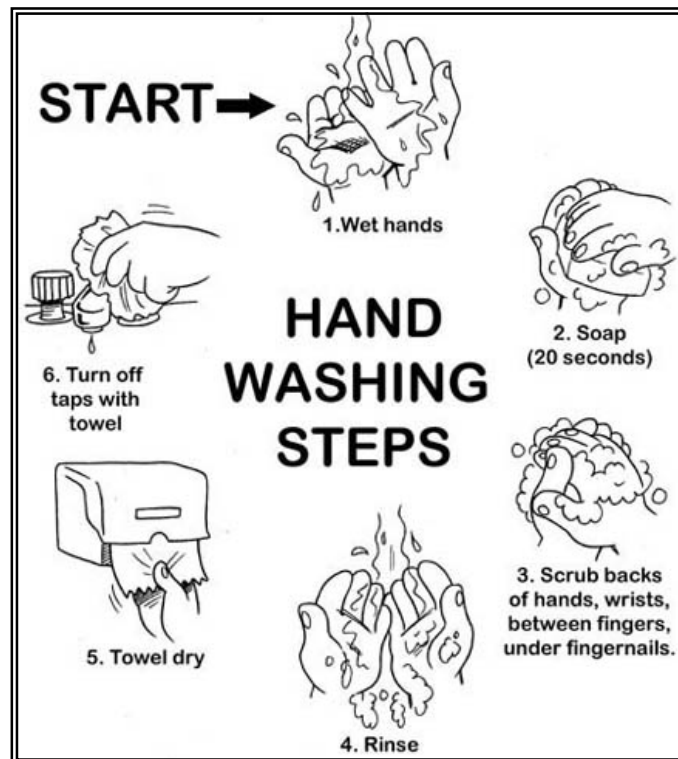


Instructions

An Instructional text tells you step by step how to do, make or fix something.

You would use an instructional text to help the reader achieve certain goals.

- The title gives the aim or target.
- Include what you need (e.g. ingredients, tools or equipment)
- Include what you need to do (e.g. method, how to... .)
- It is written in the present tense.
- It is written in time order, can use bullet points or time connectives e.g. First... ,Secondly... , Then...
- It may use the imperative verb (almost forms a command e.g. Cut the... .Turn dial... ..)
- It uses simple and clear language



Marks are awarded as follows:

1. Planning, coherence, development of structure – **5 marks**
2. Content – objective detail, inclusion of relevant information, originality – **5 marks**
3. Order and sequencing of events/arguments – **5 marks**
4. Language structure and use, vocabulary – **5 marks**

Instructions

	5	4	3	2	1
Planning, coherence, development of structure	Thorough planning; well-developed and coherent. Final piece is elegant in structure / format	Effective planning, coherent. Final piece is well-structured / formatted and easy to understand	Good planning, coherent. Final piece can be understood. Formatting adequate	Some evidence of planning; poor coherence. Final piece lacks structure. Errors in format	Little or no evidence of planning, poor coherence. Structure incorrect. Incorrect format
Content (objective detail; inclusion or relevant information; originality)	Excellent development of original content; excellent use of objective detail; originality in approach to subject	Good development of relevant content, good use of objective detail; systematic approach to subject	Adequate development of relevant content, objective detail evident; fairly systematic approach to subject	Poor development of content, some irrelevant / missing details; lacks objective detail; topic handled adequately	Little or no relevant content, poorly developed; little or no objective detail; handling of subject inadequate
Order and sequencing of events / arguments	Events / arguments are sequenced logically; excellent use of connectors	Events are sequenced; good use of connectors	Events are sequenced; connectors correctly used but limited	Poor sequencing of events; inconsistent use of connectors	Little or no sequencing of events; little or no use of connectors
Language structure and use; vocabulary	Correct language structures, spelling and punctuation; broad, effective vocabulary; excellent language use (correct register, style)	Mostly correct language structures, spelling and punctuation; good use of vocabulary; few errors in language use	Use appropriate language structures with some errors; some spelling and punctuation errors; adequate vocabulary; few errors in language use	Sometimes uses appropriate language structures; spelling and punctuation; basic vocabulary; some errors in language use	Many errors in language structures, spelling and punctuation. Poor vocabulary limits expression. Many errors in language use