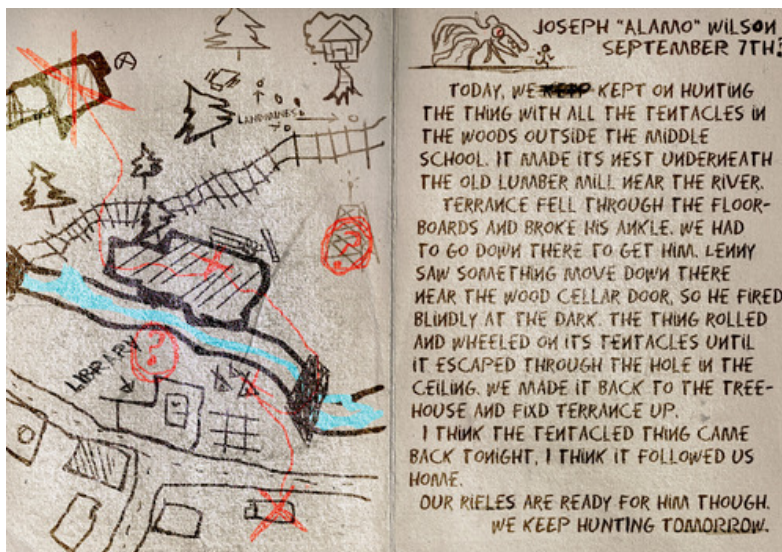


Diary / Journal

Remember:

- Write the date at the top right
- Write in a chronological order. Start with events that happened early in the day, and end with events that took place last thing in the evening.
- Write the entries in the first person. Use 'I', 'we', 'us', 'we're', 'they', etc
- Make your entries detailed, but avoid over describing what is not needed.
- Talk about events that involved you, or your familiar, or close friends. Avoid talking about strangers, and events you were not involved in.
- If you are feeling sad, explain what is making you feel sad. If you are happy, write down why. Include your emotions in your diary. Do not be afraid to write about your thoughts and feelings.
- Include a simple drawing if you'd like



Marks are awarded as follows: (see below)

1. Description of Setting – **5 marks**
2. Tone or mood (atmosphere) – **5 marks**
3. Formatting – **5 marks**
4. Writing process – planning, draft, refining, proofreads final draft – **5 marks**
5. Language – punctuation, spelling and grammar – **5 marks**

Diary / Journal

	5	4	3	2	1
Setting (implied or overt as suits the text type)	Skillful, creative description of setting	Good description of setting	Adequate description of setting	Some description of setting; lacks detail	Inappropriate or no description of setting
Plot development through mono/dialogue	Interesting, creative plot with effective mono/dialogue and excellent use of vocabulary	Plot is developed adequately; some originality and good use of vocabulary	Plot development is evident but basic	Plot is weak or unclear; purpose of mono/dialogue is not apparent. Weak vocabulary inhibits plot	No plot; writing is random. No thread in mono/dialogue (illogical)
Tone or mood (atmosphere)	Skillfully establishes tone or mood	Tone and mood established and consistent	Establishes tone or mood adequately	Tone or mood is not firmly established	Mood or tone is not established, or is not clear
Characters (development of characters through mono/dialogue)	Well-rounded, believable characters with engaging personality	Characters are well developed; well-formed personality emerges	Characters adequately developed; consistent development	Characters are one-dimensional; inconsistently described	Characters not or very poorly developed
Formatting conventions and associated vocabulary	Uses the correct formatting with no mistakes	Correct formatting with only one or two mistakes	One or two errors in formatting; minor language errors	Significant errors in formatting and/or language	Many mistakes with formatting; or has not used correct format
Use of the writing process: Plans, drafts and refines the text, edits first draft and proofreads final draft	Excellent use of the writing process has produced a refined final draft. Proof reading has eliminated mistakes	Good use of writing process; evidence of progressive improvement in writing piece, mistakes still evident	Has used the writing process but has not translated it into a well-developed piece of writing	Some use of parts of writing process (very basic planning or evidence of editing of first draft) but many errors still remain	Little or no proof reading or editing done: writing still has many uncorrected errors
Language use: punctuation, grammar and spelling	Excellent use of language; correct sentences, punctuation and spelling. No errors in subject-verb concord	Creative use of language; mostly correct sentences, punctuation and few spelling errors. One or two errors in subject-verb concord	Most sentences are correct; some errors in language use, punctuation and spelling. Several errors in subject-verb concord	Sentence structure fair but very basic; several errors in language use, punctuation and spelling. Has not grasped subject-verb concord	Poor sentence structure; many errors in punctuation and spelling. Many errors in subject-verb concord; understanding compromised